

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Michelle M. Davis, President
Mr. Gregory L. Portner, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Angel L. Helm
Mr. John A. Larkin
Scott C. Painter, Esq.
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING WITH COMMITTEE REPORTS

Monday, February 14, 2011 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - School Board Meeting – February 28, 2011, 7:00 p.m.
 - Policy/Personnel Committee Meeting – March 1, 2011, 5:00 p.m.
 - Finance/Facilities Committee Meeting – March 7, 2011, 11:30 a.m.
 - Technology/Curriculum Committee Meeting – March 7, 2011, 3:30 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Committee Reports**
 - A. Finance – Mrs. Helm
 - B. Facilities – Mr. Larkin
 - C. Curriculum – Mrs. Sakmann
 - D. Technology – Mr. Fitzgerald
 - E. Personnel – Mr. Painter
 - F. Policy – Mr. Portner
 - G. Ad Hoc Committee Reports
 - Economic Development Committee – Mrs. Bamberger
 - Community Relations Committee – Mrs. Seltzer
 - Uniform Committee – Mrs. Helm/Mrs. Sakmann

**February 14, 2011 Board Meeting
Agenda – Page 2**

- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mr. Larkin
- K. Wyomissing Area Education Foundation – Mrs. Bamberger
- L. Legislative Report – Mr. Fitzgerald

VII. Public Comment – Mrs. Davis

*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

VIII. Superintendent’s Report – Mr. Krem (Mrs. Vicente will be giving the Superintendent’s Report on behalf of Mr. Krem)

- A. **Curriculum and Technology** – no items
- B. **Finance and Facilities**

MOTION

It is recommended that the Board of School Directors approve Finance and Facilities item:

1. Approve Adoption of the Preliminary General Fund Budget for 2011-2012.

The Proposed Preliminary General Fund Budget for the following expenditures is recommended for approval:

1000 Instruction	\$16,150,336
2000 Supporting Services	9,235,668
3000 Operation of Non-Instructional Services	1,018,138
4000 Facilities, Acquisition & Construction	0
5000 Financing Uses	4,590,366
TOTAL GENERAL BUDGET EXPENSES	\$30,994,508

and that the Board re-enact the following local taxes for the 2011-2012 school year:

1. Real Estate Tax	28.8345 Mills
2. Local Services Tax (to a maximum of)	\$10.00
• Wyomissing Borough	\$ 5.00
• West Reading Borough	\$ 5.00
3. Earned Income Tax	1.0%
4. Business Privilege Tax (to a maximum of)	1.5 Mills
5. Per Capita Tax, Act 679	\$ 5.00
6. Per Capita Tax, Act 511 (to a maximum of)	\$10.00
• Wyomissing Borough	\$ 5.00
• West Reading Borough	\$ 5.00

**February 14, 2011 Board Meeting
Agenda – Page 3**

- 7. Real Estate Transfer Tax (to a maximum of).....1%
 - Wyomissing Borough.....0.5%
 - West Reading Borough.....0.5%

The budget includes all staff positions and salaries, and requires a .9405 mill tax increase.

The following Finance and Facilities items are for discussion:

- 2. Approve Budget Transfers in the amount of \$29,146.
- 3. Approve Berks County Joint Purchasing agreement.
Background information: This agreement allows the Berks County Joint Purchasing Board to represent the District in the bidding process for joint purchases that it makes. It has been recommended by the Berks County Intermediate Unit's council that this agreement be approved annually by the District.
- 4. Approve submission of PlanCon Part H, Project Financing, and PlanCon Part K, Project Refinancing, to PDE for the West Reading Elementary Center.
- 5. Accept Permanent Easement Agreement with Richard and Marcy Wilkes.
Background information: The permanent easement allows the District to use a portion of the Wilkes' property to store dumpsters for the West Reading Elementary Center.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve Personnel and Policy items 1 and 2.:

1. APPOINTMENTS

a. Professional Staff

- 1) **Brittany E. Reber**, transfer from Life Skills Teacher at the JSHS to Transition Coordinator at the JSHS, effective February 22, 2011, with no change in salary.
Background information: Ms. Reber is assuming the duties that were formerly performed by Andrew Hoffert.
- 2) **Christine L. Mohler**, Life Skills Teacher at the JSHS, at B, Step 1, \$40,720, pro-rated, effective February 15, 2011, pending receipt of necessary documentation.
Background information: Ms. Mohler graduated Magna Cum Laude from Millersville University with her B.S. in Education. She holds Pennsylvania certification in Elementary Education K-6, Special Education N-12 and English 7-12, and has worked in a variety of part-time and LTS special education positions at

**February 14, 2011 Board Meeting
Agenda – Page 4**

Muhlenberg and Wilson School Districts. Christine is filling the vacancy created by the transfer of Brittany Reber.

- 3) **Sarah E. Cirba**, Long-Term Substitute Teacher at WHEC, at B, Step 1, \$40,720, pro-rated, effective January 3, 2011.

Background information: Mrs. Cirba is filling the vacancy created by the resignation of Steve Reazor. She has been substituting in this position up to this point and was a former teacher with our District.

2. Appoint Brian Boland, Esq. as Parliamentarian effective immediately per Policy 006.

The following Personnel items are for discussion:

3. POSITION GUIDES

a. Administrative

- 1) IEP Facilitator – clarification that this is a ten-month position.

b. Confidential Support Staff

- 1) Coordinator of Child Accounting & Central Registration (formerly Coordinator of Transportation/Child Accounting), effective July 1, 2010.
2) Business Office Secretary (formerly Business Office Secretary, Transportation), effective July 1, 2010.
3) Administrative Assistant to the Superintendent

4. RETIREMENTS/RESIGNATIONS/TERMINATIONS

a. Support Staff

- 1) **Judy A. Simmons**, part-time Food Service Worker at the JSHS and part-time Crossing Guard at WREC, retirement, effective February 1, 2011.

5. LEAVES

a. Professional Staff

- 1) **Andrea J. Bensusan**, Elementary Teacher at WREC, a FMLA leave effective February 7, 2011, until a date to be determined.
2) **Erika B. Homan**, Elementary Teacher at WREC, a FMLA/Child Rearing Leave effective on or about March 7, 2011, and returning on or about June 6, 2011.

b. Support Staff

- 1) **Holly A. Miller**, full-time Special Education Instructional Aide at WHEC, an unpaid leave March 7-10, 2011.
2) **Claudia Walters**, change in FMLA date from February 10, 2010 for approximately two weeks to February 10, 2011 for approximately two weeks.

Background information: Mrs. Walters' leave was approved at the January 24, 2011 School Board meeting with an incorrect year.

- 3) **Teresita Gallegos-Rosa**, part-time Teacher's Instructional Aide at WHEC, an unpaid leave February 3-7, 2011.

**February 14, 2011 Board Meeting
Agenda – Page 5**

- 4) **Mary Lieberman**, full-time Special Education Instructional Aide at WREC, unpaid leave March 21-25, 2011.

6. APPOINTMENTS/TRANSFERS/EFFECTIVE DATE

a. Administrative Staff

- 1) **Erin Petrick Schwenk**, IEP Facilitator, effective March 8, 2011.
Background Information: Ms. Schwenk's appointment with a date to be determined was approved at the January 10, 2011, School Board meeting.

b. Confidential Support Staff

- 1) **Barbara Troxel** change in title from Coordinator of Transportation/Child Accounting to Coordinator of Child Accounting & Central Registration, with no change in hours worked or hourly rate, effective July 1, 2010. This is a change in position classification from non-union Support Staff to Confidential Staff.
- 2) **Charmaine Beck**, change in title from Business Office Secretary, Transportation to Business Office Secretary with no change in hours worked or hourly rate, effective July 1, 2010. This is a change in position classification from non-union Support Staff to Confidential Staff.

c. Support Staff

- 1) _____, part-time Crossing Guard at WREC, \$____ per hour, effective _____, pending receipt of necessary documentation.
Background Information: _____ is replacing Judy Simmons.
- 2) **Diane L. Helm**, part-time Food Service Worker at the JSHS, 4.25 hrs./day, \$9.61/hr., effective March 1, 2011.
Background Information: Ms. Helm has been a substitute food service worker for the district and is replacing Judy Simmons.

d. Supplemental Staff

- 1) **Felicia M. Kaas**, Psychology Intern for the 2011-12 school year, with a stipend of \$____, effective _____, pending receipt of necessary documentation
- 2) **Melissa Gilroy**, Psychology Intern for the 2011-12 school year, with a stipend of \$____, effective _____, pending receipt of necessary documentation.

Spring Athletics:

- 3) **John Nickey, Jr.** High Boys' Baseball Head Coach, 26 points, \$2,197, effective the 2010-11 school year, pending receipt of necessary documentation.
- 4) _____ Jr. High Girls' Soccer Head Coach, _____ points, \$____, effective the 2010-11 school year.
- 5) _____ Jr. High Girls' Soccer Assistant Coach, _____ points, \$____, effective the 2010-11 school year.
- 6) _____, Jr. High Girls' Softball Assistant Coach, _____ points, \$____, effective the 2010-11 school year.

**February 14, 2011 Board Meeting
Agenda – Page 6**

- 7) _____, Varsity Boys' Volleyball Assistant Coach. _____ points, \$ _____, effective the 2010-11 school year.
- 8) _____ Assistant to the Athletic Director (Spring Sports) at a stipend of \$ _____ for the 2010-11 school year.

Fall Athletics:

- 9) **Jameson Beates**, Varsity Boys' Soccer Head Coach, 51 points, at an amount to be determined when the value per point for the 2011-12 school year is approved.

e. Support Teachers

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Nancy Chaiko	Brittany Robinson	LTS Elem.	\$250-second semester
Mary Reinert	Christine Mohler	Life Skills Tchr.	\$250

7. CONFIDENTIAL SUPPORT STAFF HANDBOOK – revisions as indicated on attached handbook.
8. ADDITIONAL HOURS
 - a. Supplemental Staff
 - 1) **Susan E. Derr**, a stipend in the amount of \$500.00 for assisting with the Jr. High production of *Charlotte's Web*.
Background Information: Mrs. Derr is donating funds from this stipend to the drama club.
 - 2) **G. Peter Beck**, a stipend in the amount of \$500.00 for assisting with the Jr. High production of *Charlotte's Web*.
Background Information: Mr. Beck is donating funds from this stipend to the drama club.
9. POLICIES
 - First reading of the following policies:
 - 103 – Nondiscrimination in School and Classroom Practices
 - 227 – Controlled Substances/Paraphernalia
 - 247 – Hazing
 - 248 – Unlawful Harassment
 - 825 – State Mandate Waivers
10. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST
11. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

- IX. **Old Business – Mrs. Davis**
- X. **New Business – Mrs. Davis**
- XI. **Hearing from the WAEA**
- XII. **Hearing from AFSCME**

**February 14, 2011 Board Meeting
Agenda – Page 7**

XIII. Hearing from WAEF

XIV. Adjournment – Mrs. Davis